LAPTOP SIGN-OUT CONTRACT

I understand that the laptop that I sign out and take home is my personal responsibility. I am responsible for keeping it clean, safe, and in excellent working condition. It is not to be loaned to anyone else. If anything should happen to this laptop while it is left in my charge, I shall be financially responsible for the repair or replacement. If I cannot provide financial reimbursement for repairs or replacement, my parent(s) and/or guardian(s) will agree to do so. I understand that I will not be allowed to sign out another laptop if I should damage or lose the first, and that this will potentially affect my grade in the course.

These laptops are used throughout the school day for multiple courses. And must be fully charged. I agree to be responsible for returning the laptop to the Art room by 8:15am. If I am unable to do so, a parent or friend will return the laptop by 8:15am for me. Failure to return a laptop by 8:15am for any reason may result in a loss of sign out privileges for the remainder of the course.

These laptops are to be used for course work only. Any evidence to the contrary may result in a loss of sign out privileges for the remainder of the course. Any evidence of inappropriate use of or inappropriate material on the laptop will result in a loss of sign out privileges for the remainder of the course and will be reported to the administration for possible further action.

I understand that signing out a laptop is NOT a requirement of the course and that I am in no way required to sign off on the above terms. By signing this form, I am voluntarily agreeing to all terms of this contract.

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Student Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Student Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date

I have read the contract above and agree to the terms.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date